



NCHNL Board Meeting

11 December 2020 – via online meeting

MINUTES

1. Attendance and apologies

1.1. Attendance:

Darren Campili (DC)

Rob Farquharson (CEO, Secretary)

Dr Kenneth Henderson (KH)

Prof A C Grayling (Master)

Ralph Martin (RM, Chair)

Thomas Nedell (TN)

Dr Deanna Raineri (DR, Vice Chair)

Patricia Wood (PW)

Martin Smith (ED, Observer)

1.2. Notice of meeting:

1.2.1. Notice of this meeting had been given to all Governors

1.2.2. All the Governors present confirmed that they had no personal interests to disclose matters to be transacted in the meeting in accordance with sections 177 or 182 of the 2006 Act and the Company's articles of association

1.2.3. The meeting was quorate.

Reserved Agenda

1.3. An update on the EW report was given

1.3.1. Redacted – restricted information

The EW report and Action Plan were **APPROVED**

2. There being no other business the Chair declared the reserved agenda had been covered and the meeting closed.

MATTERS ARISING

10 SEPTEMBER 2020

| Action Number | Action Item | Action Owner | Expected Completion Date | Progress/Update |
|---------------|--|--------------|--------------------------|-----------------|
| 1 | Sign agreement for lease and arrange for execution of other documents including leases | CEO | ASAP | COMPLETED |

8 OCTOBER 2020

| Action Number | Action Item | Action Owner | Expected Completion Date | Progress/Update |
|---------------|---|--------------|--------------------------|-----------------|
| 1 | Inform SDVM and AG of appointment Exco and roles on ACB | CEO | ASAP | COMPLETED |
| 2 | Inform SDVM and AG of appointment to JNCC | CEO | ASAP | COMPLETED |
| 3 | Oversee finalization of FY20 accounts for January Board | PW | January | |

26 OCTOBER 2020

| Action Number | Action Item | Action Owner | Expected Completion Date | Progress/Update |
|---------------|--|--------------|--------------------------|-----------------|
| 1 | Oversee finalization of EW report, drafting of an action and | Exco | ASAP | |

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|--|---------------------------------|--|--|--|
| | communication plan for approval | | | |
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