Consent Form for Students Under 18

This form needs to be completed by **students and their parent/legal guardian** once they have read the accompanying [Students Under 18 Policy](https://www.nchlondon.ac.uk/about-us/academic-handbook/nch-admissions/).

# Personal Details

Student name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of birth (DD/MM/YY): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Programme of study: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Programme start date (DD/MM/YY): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Proof of Relationship

The applicant must provide evidence of their relationship with their parents or legal guardian who have provided consent of support to their application. This can be in the form of a copy of one of the following documents:

* A birth certificate that shows the names of the applicant’s parents.
* A certificate of adoption that shows the name of the applicant’s parents or legal guardian.
* A court or government issued document naming the applicant’s legal guardian or establishing the sole responsibility of one parent.

If the document is not in English, then it will need to be accompanied by a verified translation.

# Student Agreement (to be completed by student)

Please read the statements below and sign to confirm that you agree with them:

* I understand and accept the information provided in the [Students Under 18 Policy](https://www.nchlondon.ac.uk/about-us/academic-handbook/nch-admissions/).
* I understand and accept the information provided in the [Safeguarding Policy](https://www.nchlondon.ac.uk/nch-general/).
* I understand and accept that there will be some activities (e.g. alcohol at University events) which I will not be able to do.
* Until I reach the age of 18, I understand and accept that:
	+ I will comply with UK laws and the University’s rules and regulations
	+ In the case of an emergency, the University reserves the right to contact my ‘emergency contact’ without first seeking my permission
	+ If I apply to withdraw from my programme, my parent/guardian named below will be alerted to my application
	+ I will comply with all conditions on the use of facilities belonging to the University, including access restrictions and the sale of alcohol.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Parent/Guardian Details (to be completed by parent/guardian)

## Emergency Contact Details:

Emergency contact in **home country** for the period the student is at the University:

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If Emergency Contact does not speak English, what is their first language? \_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone number 1: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone number 2: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Emergency contact in **England\*** for the period the student is at the University:

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If Emergency Contact does not speak English, what is their first language? \_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone number 1: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone number 2: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*\*If you do not have an Emergency Contact in England, please provide a second one in your home country.*

## Parent/Guardian Agreement

Please read the statements below and sign to confirm that you agree to them:

* I understand and accept the information provided in the Students Under 18 Policy.
* I understand and accept the information provided in the Safeguarding Policy.
* I understand and accept that I remain legally responsible for the student named above until they reach their 18th birthday.
* I understand that data pertaining to the student cannot be divulged to third parties, including parents, without explicit consent of the student.
* I consent to the student undertaking the programme of study and participating in such extracurricular activities as the student shall determine.
* I accept that the University’s obligation of confidentiality is owed to the student and to nobody else. Accordingly, other than in an emergency, the University shall not divulge confidential information, for example about a student’s academic progress, to a parent or anyone else without the consent of the student.
* I consent to the student to travel to the UK and to live independently.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please ensure that all sections have been completed and return this form to the** **Admissions Team**

**To contact us during office hours, please ring 020 7637 4550.**

# Version History

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| **Title: Students Under 18 Consent Form****Approved by: Executive Committee****Location: Academic Handbook/ Policies and Procedures/ Admissions** |
| **Version number** | **Date approved** | **Date published**  | **Owner**  | **Proposed next review date** |
| 2.4 | September 2022 | September 2022 | Head of Admissions | September 2022 |
| 2.3 | January 2022 | January 2022 | Head of Admissions | September 2022 |
| 2.2 | January 2022 | January 2022 | Head of Admissions | September 2022 |
| 2.1 | October 2021 | October 2021 | Head of Admissions | September 2023 |
|  |
| Referenced documents | Safeguarding Policy; Students Under 18 Policy |
| External Reference Point(s) |  |