

GUIDE TO COMPLETING THE APPLICATION FORM

This guide explains how to apply for graduate study at Northeastern University London, including **how to complete the application form** and provide supporting documents.

To start your application, visit the [postgraduate degrees](#) page and click on the View Degree tab of your chosen degree.

Once on your chosen degree page, you will be able to view the fees, entry requirements, study options, course options and a link to the online application. Click the 'Apply Now' button located at the right hand side of the webpage which will take you to the online application form

The Online Application Form

Your Master's degree

This section covers how to select your degree programme and when you would like to commence your programme.

Please use the drop down menu to select the year you would like to start your programme. You have the option to select the current next academic year of entry or the following year.

Select the degree you would like to study from the drop-down list and then your mode of study.

Please note that you will be able to select a January or September start date if you want to study the MSc Computer Science (Software Development) degree. This is currently only available for 2023 entry.

About You

In this section you are asked to provide some personal information, including your full name, date of birth, email address and telephone number. If you hold a passport, birth certificate or other official document, you should state your name exactly as it appears there.

Your name will form the basis of your applicant record, so make sure it is full, accurate and in the correct order.

If you have only one name, please enter your given name (first name) as ' - ' (a single dash) and enter your name in the 'Family name (Surname)' field.

Please note that you will need to enter your date of birth in the month-day-year format.

You are asked to provide a contact email address and telephone number. Please ensure that your email address and phone number are recorded accurately as we will be using these methods to contact you. Any information recorded incorrectly may result in delays in processing your application if we are unable to reach you to request further documentation or to any information we will be sending you with reference to your studies.

Agent information

This section allows you to inform us if you are applying through one of the agents we work with.

You will need to record the name of the agent and their contact email address in this section. Please ensure that the agent name and email address are recorded accurately as we may have to contact the agent on your behalf.

Your address

In this section enter your address as the address you are currently resident at. We will send any written correspondence to this address so please ensure it is recorded in full.

Your qualifications

Our entry requirements can be found on the programme webpages in the Entry Requirements tab. If your qualifications are not from the UK, visit our [Find your entry requirements](#) webpage for guidance on the grades and qualifications that are considered equivalent to the University's typical offer requirements. If your qualifications aren't listed, contact the Admissions team.

In this section you should provide details of all qualifications and periods of study you have undertaken at university level, including qualifications you haven't yet completed. Add the most recent first.

If you have a non-UK qualification, you don't need to convert this to the UK degree classification, or provide an official statement of comparability from UK ECCTIS.

If you have more than one qualification to enter, click the 'Other University level qualifications' and select Yes. You will then be able to add details about this qualification.

Residency and passport details

This section allows you to tell us your nationality as well as your current country of ordinary residence. Your country of ordinary residence is the country in which you are normally resident, out of choice and for a settled purpose, except for any temporary or occasional

absences. It is not a country in which you are studying, working or living on a temporary basis.

Please indicate whether you hold either settled or pre-settled status under the EU Settlement Scheme and the date when this was granted.

English language

In order to take up a place on one of our courses, you must be able to demonstrate English language proficiency at the University's minimum requirements. The University's English entry requirements can be found [here](#).

You do **not** need to provide evidence of English language proficiency if your first language is English **and** you have always been a citizen of and primarily resident in a majority English-speaking country recognised by UK Visas and Immigration (UKVI).

Majority English-speaking countries recognised by the UKVI:

- Antigua and Barbuda
- Australia
- The Bahamas
- Barbados
- Belize
- Canada
- Dominica
- Grenada
- Guyana
- Ireland
- Jamaica
- Malta
- New Zealand
- St Kitts and Nevis
- St Lucia
- St Vincent and the Grenadines
- Trinidad and Tobago
- United Kingdom
- United States of America

No other countries are considered majority English-speaking countries by UKVI.

If you do not meet one of the criteria above, you will have to provide evidence that you meet the English language requirement for your course if you are offered a place.

Disability and support needs

This section allows you to tell us if you have a disability, long-term health condition or specific learning difficulty (SpLD) for which you usually need adjustments or support. We would strongly encourage you to disclose it when you apply, or as soon as possible after you've applied. This information will be dealt with confidentially and sensitively, and will **not** affect the assessment of your application.

The University is committed to making reasonable adjustments to enable students with disabilities or long-term health conditions to apply for study and participate fully in student life.

Academic reference

Before you apply, you will need to contact your referees to ask if they are happy to write a reference (letter of recommendation) for you.

You should choose a referee who can give an informed view of your academic ability and suitability for the course. If you are a current or recent student, your referee should be your supervisor or course director from your current programme.

Personal references (i.e., from family, friends or neighbours) are not acceptable.

Please ensure that your referee's name and email address are recorded accurately as an incorrect email address may result in a delay in processing your application.

Upload your documents

In order to assess your application, we will require the following supporting documents:

- scanned copies of all completed qualifications. If these documents are not in English, please include a certified English language translation
- details of any qualifications you are currently completing: please send us a transcript showing the subjects taken and results achieved to date
- a scanned copy of your English proficiency results/certificate
- a detailed personal statement telling us why you want to study your chosen programme and how it will help your future career ambitions, in up to 4,000 characters). Your personal statement should cover the following areas:
 - Why do you want to study your chosen degree programme?
 - What are your interests and how do they relate to your subject area (you might want to mention books you have read or ideas you would especially like to explore)?
 - Why is Northeastern University London the right place for you to study?
 - What are your future plans and career aspirations?
- a scanned colour copy of your passport