

Student Research Assistant

Job Description

POSITION OVERVIEW

Title:	Student Research Assistant
Location:	Remote working
Term:	Min. 8 hours per week, with a total of 100 hours over up to 3 months
Salary:	£11.50 per hour
Start:	As soon as possible

THE RESEARCH PROJECT

This is a collaborative Tier 1 seed funded project to December 2023. The Co-Principal Investigator is Dr Diana Bozhilova, Associate Dean of Global Impact and Sustainability. The project develops research in relation to indicators of the United Nations Sustainable Development Goals frameworks, specifically Goal 2 – Zero hunger. Specifically, the project researches the Nielsen database to understand its potential to inform understanding the social impact of possible interventions at the local (US state) level. The research assistant will work under the supervision of Dr Diana Bozhilova.

ROLE SUMMARY

The Research Assistantship is an appointment under the supervision of a regular faculty member conducting a research project. The Research Assistant is responsible for assisting the faculty member in a variety of non-administrative tasks which may include researching and preparing resources, equipment, materials for the research, documenting results, etc in support of the research activities.

Research projects should ideally lead to a thesis or be directly related to the student's area of study. The research project is intended to provide the opportunity to learn proper research procedures and techniques. The supervising faculty is responsible for providing ongoing feedback and a formal assessment at the conclusion of the assistantship.

DUTIES AND RESPONSIBILITIES

The Research principle (supervising faculty) determines the research goals to assist in, which may include the following and/or other duties specific to the research objectives:

- Research and collect data through complex techniques and procedures, library research, structured interviews or other project specific methodology.
- Interpret, synthesize and analyse data.
- Schedule, organize and report on status of research activities.
- Plan and modify research techniques, procedures, tests, equipment or software management.

- Write and edit materials for publication and presentation.
- Meet with faculty supervisor on regular basis to maintain ongoing communication regarding the quality of the assistant's performance.
- Perform other related duties as required.

SCOPE OF THE ASSISTANTSHIP

The Research Assistant will work on dedicated tasks. These include researching corporate responsibility with social return on investment methodology by building a data bank with social return on investment valuation proxies. The proxies will cover extensive project management areas as pertains investments in communal development and shared value creation. The Research Assistant will be also required to research and organise the valuation proxies in relation to UN SDGs framework indicators and social impact measurement. The Research Assistant may be required to support the testing of the impact of the valuation proxies. The Research Assistant may support the organization of a virtual workshop or other fora. The Assistant will work on-line and will be expected to have the necessary equipment (standard issue laptop/PC, internet connection, standard licensed software package, College licensed library resources access, etc) to work remotely.

SUPERVISION

The Research Assistant(s) will be supervised by Dr Diana Bozhilova. This is envisaged to be on a weekly basis, or as required.

ENGAGEMENT AND REMUNERATION

The Supervisor's project has planned scope for ca. 100 research assistant hours.

The expectation is that the Research Assistant will work at least 6 hours per week. This can be discussed with the Supervisor, subject to study commitments and schedules of the Research Assistant.

APPLICATION PROCESS

Applications should be made via this [this link](#) by 20:00 on Friday, 29th September 2023. Please reference your application "SRA0823". Participation in the equal opportunities section is encouraged, but voluntary.

Applications must include a covering letter of no more than 400 words and a full curriculum Vitae of maximum two pages.

Applications are welcome from all sections of the community and will be judged on merit alone. Candidates must be able to demonstrate their eligibility to work in the UK in accordance with the Immigration, Asylum and Nationality Act 2006. We will not be able to provide feedback on unsuccessful applications. The University is not able to provide sponsorship on this occasion.

Please contact Dr Diana Bozhilova: diana.bozhilova@nulondon.ac.uk for further information or any questions.

About the University

Based in the heart of London, Northeastern University London has developed a reputation for delivering an excellent university experience and has exceeded all Russell Group universities for

overall student satisfaction in the UK's National Student Survey for four consecutive years (2019, 2020, 2021 and 2022).

Small by design, Northeastern University London offers a vibrant community delivering broad and academically rigorous degree programmes, designed to equip graduates with the combination of skills and knowledge that are increasingly desired by organisations, employers and society.

Northeastern University London is part of Northeastern University's Global Campus Network. Ranked 44th in the USA, Northeastern has campuses in Arlington, Boston, Charlotte, Miami, Oakland, San Jose, and Seattle in the USA, and Toronto and Vancouver in Canada.

PERSON SPECIFICATION

Education/Experience

- Current enrolment in the undergraduate or graduate studies programs with experience and authority in the subject matter of the research project in question.

Skills/Abilities

- Subject knowledge and oral/written communication skills to discuss and document research progress.
- Ability to work independently, accurately and to problem solve technical and methodological issues that arise during the course of the research.
- Ability to apply sound research techniques, methodology and logical critical analysis.
- Experience of both qualitative and quantitative research (in any area of the social sciences). Preferable ability to work with or quickly learn to work with R (https://www.tutorialspoint.com/r/r_overview.htm)
- Interest in social development, corporate responsibility, and sustainability.
- Sound numerical literacy.
- Experience of working with Excel sheets.
- Experience of preparing reports to a high standard.
- Excellent written and verbal communication skills.
- Strong organization and interpersonal skills.