Academic Exceptions to Review Extremist Material Online

This form is to be completed by a member of staff and returned to the Prevent Officer. This form is used to request access to review extremist material using the University’s IT systems, which ordinarily would have been blocked by the University. Where possible, faculty should use designated University PCs for viewing the material.

Should students be required to view extremist material online as part of their degree[[1]](#footnote-1) or Diploma studies, Course Leaders should complete the form on their behalf and identify students by name.

Upon receipt of the request, the Prevent Officer (PO) will discuss the request with the Dean of Northeastern University London. If the request is approved, the Facilities Coordinator will enable access for the relevant individual(s). The Faculty member will be notified of the outcome of the request and of how access will be granted by the PO. The PO will create an annual report, detailing access requests for the Prevent Duty Review Group.

Faculty accessing restricted sites for teaching purposes are advised to inform their Head of Faculty for transparency.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you completing this form on the behalf of a student? (Y/N) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If "Yes", please state the name of the student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Start date of restricted access: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

End date of restricted access: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Purpose of research: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

List of restricted sites you will be visiting: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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# Version History

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| **Title: Academic Exceptions to Review Extremist Material Online****Approved by: Quality Team****Location: Academic Handbook/ Policies and Procedures/ General/ Student Welfare** |
| **Version Number** | **Date Approved** | **Date Published** | **Owner** | **Proposed Next Review Date** |
| 23.2.1 | December 2023 | December 2023 | Prevent Officer | May 2024 |
| 23.2.0 | November 2023 | November 2023 | Prevent Officer | May 2024 |
| *Version numbering system revised March 2023* |
| 1.0 | September 2022 | September 2022 | Prevent Officer | May 2024 |
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| Related documents | Student Welfare Policy; Code of Practice on Freedom of Speech; Acceptable Use Policy for Students (IT); Prevent Policy, Safeguarding Policy. |
| External Reference Point(s) | Prevent Strategy; CONTEST; Data Protection Act 2018; GDPR 2018; Regional Prevent Coordinator; OfS; QAA; local authorities; DfE; the Metropolitan Police; UK Government Security Services; NUS training providers; Specialist External Advisers; Terrorism Act 2000; UK Quality Code Theme: Learning and Teaching; Course Design and Development; ESFA; OFSTED |

1. ‘Degree’ refers to Undergraduate Degree, Postgraduate (Taught) Degree or Degree Apprenticeship. [↑](#footnote-ref-1)