

## Roommate Groups

### Northeastern University London Housing Applications

#### Table of Contents

Roommate Group Dates .....	1
Finding Roommates .....	1
Group Size Requirements .....	2
Group Conditions .....	2
Roommate Group Roles – Group Leader v. Group Member .....	3
Logging Into StarRez .....	4
Creating a Roommate Group .....	5
Joining a Roommate Group .....	6
Editing Roommate Groups .....	8

#### Roommate Group Dates

**6<sup>th</sup> June** – Room Selection Process Notification (Shared Apartment/Ensuite or Studio)

**9<sup>th</sup> June** – Roommate Group Process Opens on StarRez

**20<sup>th</sup> June** – Deadline to Create/Join Roommate Groups on StarRez

**24<sup>th</sup>-25<sup>th</sup> June** – Applications Open for Shared Apartments/Ensuites **with** Roommate Groups

**26<sup>th</sup> -27<sup>th</sup> June** – Applications Open for Studios and Shared Apartments/Ensuites **without** Roommate Groups

#### Finding Roommates

To support group formation, a Microsoft Engage discussion board has been set up. You can access it here: [Northeastern University London – Roommate Discussion Board](#). This platform allows students to connect with potential roommates, discuss housing preferences, and form roommate groups.

The London Housing team actively monitors the discussion board, and any inappropriate behaviour will result in immediate removal. We encourage open, honest, and respectful conversations with potential roommates to ensure a comfortable and compatible living arrangement.

If you have any questions or need further clarification, please don't hesitate to reach out to the Northeastern University London Housing Team.

*Important Note:*

Participating in the roommate grouping process does not guarantee placement with your preferred roommates. Room assignments are subject to availability, and due to limited housing inventory, we encourage you to remain flexible with your preferences.

## **Group Size Requirements**

### **Chapter Spitalfields**

- 2-Bedroom Apartment (2 Beds/Students)
- 4-Bedroom Apartment (4 Beds/Students)
- Shared Ensuite (4-6 Beds/Students)

### **Chapter Aldgate**

- Shared Ensuite (4 Beds/Students)

### **Unite Hayloft**

- Shared Ensuite (Number of beds/students per ensuite is to be determined)

### You Can:

- Book a Shared Apartment or Ensuite with fewer rooms than the total available (e.g., selecting 2 rooms in a 5-room ensuite).
  - However, please note that the remaining rooms will be assigned to other students, as we are at full capacity.
  - To ensure the best possible match, we recommend coordinating with other small groups or connecting with solo students before selecting your rooms.

### You Cannot:

- Have a larger roommate group (e.g., 9 people) and split between two separate units (e.g., a 4-Bedroom Apartment and a 5-Person Ensuite).
  - All roommates must be housed within the same unit, so please consider this when determining your group size.

## **Group Conditions**

- Shared Apartments (e.g., 2-Bedroom and 4-Bedroom Apartments) must be same-gender only. If a Shared Apartment is your first preference of Room Type, please keep this condition in mind when creating or joining your Roommate Group.
- Roommate Groups with mixed genders are only eligible for All-Gender Housing in Shared Ensuites. You will not be able to select a Shared Apartment if your Roommate Group consists of individuals from different genders.
- Group members must be enrolled in the same program (e.g., London Scholars).
- Group sizes are limited by the number of rooms available in a suite. For example, if a suite has a maximum of seven rooms, only six students can join as Group Members.
- Students who do not have the required number of members for a Shared Apartment or Ensuite will be responsible for merging with another group or may have solo students join the vacant spaces.

## **All-Gender v. Same-Gender Housing**

This year, we are introducing All-Gender Housing in our Shared Ensuite accommodations across our buildings. All-Gender Housing allows you to live with roommates who may or may not share your gender identity.

### **Roommate Group Formation & Room Selection**

When forming or joining a Roommate Group, consider whether you prefer an all-gender or same-gender living arrangement:

- *All-Gender Groups*: Limited to Shared Ensuites.
- *Same-Gender Groups*: Can choose between a Shared Apartment or Shared Ensuite. However, Shared Ensuites are all-gender housing, so if your group doesn't fill all spots, students of other genders may be assigned to the remaining spaces.

### **Choosing Your Preferred Living Arrangement**

- *Same-Gender Preference*:
  - Group Leaders should share the Group Name and Password only with students of the same gender and can decline requests from others.
  - Group Members should confirm the Group Leader's intentions before joining. If the group includes students of another gender, you can leave and find another group or wait until Room Selection Day.
- *All-Gender Preference*:
  - Create or join a Roommate Group with students of any gender but note that Shared Ensuite accommodations will be your only option on Room Selection Day.

## **Roommate Group Roles – Group Leader versus Group Member**

If you choose to create a **Roommate Group**, you will become the **Group Leader**. As the Group Leader, you are responsible for selecting a room for both yourself and all members of your group on Room Selection Day.

If you join a Roommate Group as a **Group Member**, you grant your Group Leader the authority to select your room on your behalf. Therefore, it is essential that all group members discuss and agree upon their preferred **Residence Hall and Room Type** before Room Selection Day.

### **Group Leader Responsibilities**

- Create the Roommate Group with a unique Name and Password.
- Transfer leadership by nominating another student as Group Leader if necessary.
- Approve or decline roommate requests.
- Select rooms for the entire group on Room Selection Day.
- Merge Roommate Groups if needed.
- Approve or decline requests to merge groups.

### **Group Leader Restrictions**

- Cannot delete a Roommate Group.
- Cannot remove Group Members.

### **Group Member Responsibilities**

- Request to join a Roommate Group.
- Remove oneself from a Roommate Group.

### **Group Member Restrictions**

- Cannot select rooms on Room Selection Day.
- Cannot delete a Roommate Group.
- Cannot remove other Group Members.

If your Group Leader selects a Residence Hall or Room Type that you do not prefer, you will have the option to request a Room Swap in August. However, swaps are not guaranteed, and it will be your responsibility to find someone willing to exchange rooms with you.

## **Logging Into [StarRez](#)**

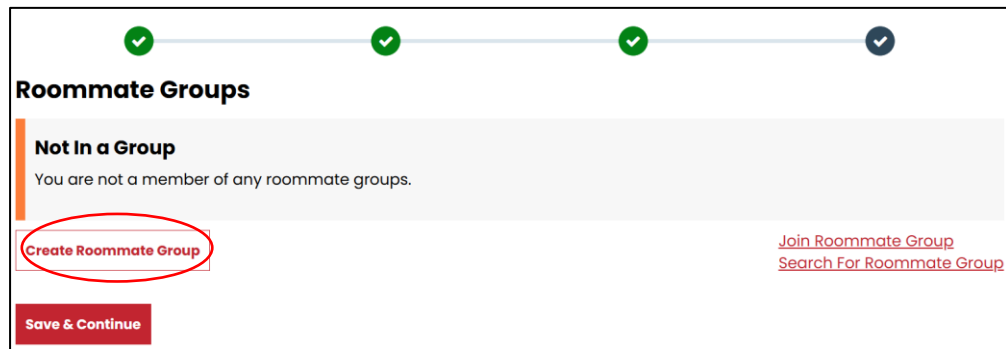
Students who expressed interest in having roommates through the Pre-Application form will be imported into StarRez prior to Room Selection Day.

Before creating or joining a Roommate Group, you must first [create a StarRez account](#).

**Important:** You cannot create a StarRez account until 9th June, when the Roommate Group process opens.

To set up your account, please follow the instructions in [this guide](#).

## Creating a Roommate Group



To create a Roommate Group, the designated Group Leader must choose a Group Name (e.g., "Boston Red Sox") and a Password (e.g., "huskies123").

### Roommate Group Details

Group Name

New Group Password

Confirm New Group Password

[Go Back](#)

[Save Group](#)

#### Coffee Club Group Has Been Created



housing@nulondon.ac.uk

To:  Li, Steffi

Hi Steffi Li,


Coffee Club roommate group has been successfully created.

### What Should I Do if I Have Roommates in Mind?


The Group Leader should then share the Group Name and Password with their chosen roommates.





When a group member requests to join your group, you will receive a notification through StarRez and email. You will have three days to approve or decline the request.

Jordyn Galway requested to join your group



housing@nulondon.ac.uk

To:  Li, Steffi

Hi Steffi Li,

Jordyn Galway has requested to join Coffee Club group.

Incoming Roommate Requests

**Jordyn Galway**  
 Age: 24  
 Programme: London Scholars  
 Gender: Female  
 Expiry Date: 14/02/2025 11:45

Accept

Decline

### What if I Don't Have Roommates in Mind?

If you don't have pre-selected roommates but want to live in a Shared Apartment or Ensuite, you can create a Roommate Group on StarRez and share the Group Name and Password on the discussion board. Before approving roommate requests on StarRez, we highly recommend having a conversation with potential roommates about their Residence Hall and Room Type preferences, as well as their living habits and expectations.

*Please Note:* If you create a Roommate Group but no members join, the Housing Team will delete the group prior to Room Selection Day. In that case, you will need to select your room during the second phase of Room Selection (Self-Selection for Studios and Shared Apartments/En-suites without a Roommate Group).

## Joining a Roommate Group

You can only join a Roommate Group as a Group Member if you have been shared a Group Name and Password by the Group Leader.

- To join a group, click "Join Roommate Group."

### Roommate Groups

#### Not In a Group

You are not a member of any roommate groups.

Create Roommate Group

Join Roommate Group

- Enter the exact Group Name and Password to request to join.


### Roommate Group Join

Group Name:


Password:

- The Group Leader will receive a request via email and StarRez and has three days to approve or decline.

Jordyn Galway requested to join your group



housing@nulondon.ac.uk

To:  Li, Steffi

Hi Steffi Li,

Jordyn Galway has requested to join Coffee Club group.

#### Incoming Roommate Requests

**Jordyn Galway**

Age: 24

Programme: London Scholars

Gender: Female

Expiry Date: 14/02/2025 11:45

### What if I Don't Have Roommates in Mind?

If you haven't pre-selected roommates but want to live in a Shared Apartment or Ensuite, you can use the discussion board to find others looking for roommates. Before requesting to join a roommate group on StarRez, we strongly recommend discussing Residence Hall and Room Type preferences, as well as living habits and expectations with potential roommates.

Alternatively, you can wait until the second phase of Room Selection (Self-Selection for Studios and Shared Apartments/Ensuities without a Roommate Group) to join a Shared Apartment or Ensuite with available spots. However, availability is limited and based on demand—if no shared units remain when you log in, you will need to select a studio instead.

## Editing Roommate Groups

### What if I want to delete my roommate group?

Neither Group Leaders nor Group Members can delete a roommate group. Only a member of the London Housing Team can issue a group deletion. To request a deletion, please contact [london.housing@nulondon.ac.uk](mailto:london.housing@nulondon.ac.uk). Please note: the group will not be deleted without the consent of all roommates.

### What if I want to switch the Group Leader to another student?

The current Group Leader can transfer the role to another group member. Since the Group Leader is responsible for Room Selection, it is important to choose someone with reliable access to Wi-Fi on the date of Room Selection.

#### Group: Sherlock and Watson

[Edit Roommate Group](#)

[Search For Roommate Group](#)

##### Jordyn Galway (Group Leader)

Age: .  
Programme: London Scholars  
Gender: Female

##### Steffi Li

Age: .  
Programme: London Scholars  
Gender: Female

[Make Group Leader](#)

[Send Message](#)

### What if I want to leave my roommate group, without deleting the group?

Any Group Member can leave the roommate group if they no longer wish to be part of it. The Group Leader can only leave the roommate group after transferring leadership to another student.

## Roommate Groups

#### Group: Sherlock and Watson

[Leave This Roommate Group](#)

[Join Roommate Group](#)

[Search For Roommate Group](#)

##### Jordyn Galway (Group Leader)

Age: 24  
Programme: London Scholars  
Gender: Female

[Send Message](#)

##### Steffi Li

Age: 28  
Programme: London Scholars  
Gender: Female

### What if I want to merge with a second roommate group?



If you want to merge two Roommate Groups—for example, combining a group of 2 with another group of 2 to form a 4-Bedroom Apartment—one of the groups must be deleted so its members can join the other as Group Members.

Since students cannot delete Roommate Groups themselves, all members of the group being deleted must email the London Housing Team and provide consent before the group can be removed. Once deleted, those students can then join the new group.